

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, January 15, 2025

Location: George Economides Board Meeting Room

I. Call to order: "Work Session" - Time: 5:30 p.m.

Mr. Gibson updated the board on a number of issues including upcoming marketing campaigns, family engagement initiatives, a collaboration with Cook Center for Human Connection. He also spoke at length about possible partnerships with SCOPE Senior Services and Axxess Pointe Health Clinics for the future community learning center to be located at 601 Bedford Road.

Mr. Weber commented on various items going on in the fiscal department including prepping for spring field trips and fundraisers. He also talked about the developments in the purchase of 601 Bedford and the future auctioning of the old football stadium.

II. The Brookfield Board of Education met in regular session on **Wednesday, January 15, 2025**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call:	Ms. Ronda Bonekovic	Present
	Mrs. Sarah Kurpe	Present
	Dr. Derek Mihalcin, President	Present
	Mr. Jerry Necastro, Vice President	Present
	Mrs. Melissa Sydlowski	Present

V. Board of Education Reports

Dr. Mihalcin thanked the other board members for their support in voting for him to be president. He noted that this is an exciting time to be involved in the schools with so many upcoming projects, especially the community learning center. He also commented that he has found the partnership with the township trustees to be very beneficial and will benefit all residents of Brookfield.

VI. Old Business

None

VII. New Business

None

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	388	0
Middle	300	0
High	299	1
23	<u>1</u>	<u>0</u>
Total	988	1

IX. Superintendent's Report

Mr. Gibson commented that he had covered all of his items during the work session.

X. Treasurer's Report

Mr. Weber commented that he had covered all of his items during the work session.

XI. Public Input (5 minutes per individual)

No individuals signed up for public comment.

TREASURER'S RECOMMENDATIONS

#25-01-14

APPROVAL OF MINUTES

1. It is recommended that the following Board minutes be approved as submitted:

December 18, 2024 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Moved by Mihalcin, Seconded by Necastro

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

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Nays: None
Motion Carried

#25-01-15

APPROVAL OF FINANCIAL STATEMENTS

2. It is recommended that the December 2024 financial statements be approved as submitted.

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-16

MINIMUM WAGE INCREASE

3. It is recommended that the Brookfield Board of Education approves the State of Ohio minimum wage increase to \$10.70 per hour effective January 1, 2025. This increase will affect classified substitute positions that are currently being paid at the previous minimum wage rate of \$10.45 per hour.

Moved by Bonekovic, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-17

REIMBURSEMENT OF EXPENDITURES RESOLUTION

4. It is recommended that the Brookfield Board of Education approves the resolution for reimbursement of expenditures under United States Treasury regulations with respect to reimbursements of temporary advances made for payments prior to issuance of bonds and notes and related actions and matters as presented.

Moved by Necastro, Seconded by Sydlowski
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-18

LEARNWELL SERVICES AGREEMENT

5. It is recommended that the Brookfield Board of Education approves the agreement with LearnWell Education for a Brookfield student housed at Belmont Pines to receive

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educational instruction at the rate of \$51 per hour starting January 6, 2025, with a tentative end date of January 18, 2025.

Moved by Kurpe, Seconded by Sydlowski
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-19

RATE RESOLUTION

6. It is recommended that the Brookfield Board of Education adopts the following resolution accepting the amount and rates as determined by the Budget Commission of Trumbull County, Ohio, and authorizing the necessary tax levies and certifying them to the Trumbull County Auditor:

WHEREAS, the Brookfield Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 2025; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Estimated Value: 187,784,560
Total Millage: 54.60

SCHEDULE A

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
 COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limitation	Outside 10 Mill Limitation
	Column I	Column II	Column III	Column IV
General Fund	112,671	4,514,913	6.00	42.95
Bond Retirement Funds		967,090		5.15
Classroom Facilities Fund		68,651		0.50
Total	112,671	5,550,655	6.00	48.60

SCHEDULE B
 LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND		Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
General Fund:			
Current Expense Levy authorized by voters on Continuous	00/00/76	23.80	
Current Expense Levy authorized by voters on Continuous	06/02/81	6.80	
Current Expense Levy authorized by voters on Continuous	02/07/95	7.50	
Current Expense Levy authorized by voters on Continuous	05/07/13	4.85	
Special Levy Funds:			
Levy authorized by voters on Bond Levy—not to exceed 28 years	11/06/07	3.90	
Levy authorized by voters on Bond Levy—not to exceed 28 years	11/06/07	1.25	
Levy authorized by voters on Classroom Facilities Levy—not to exceed 23 years	11/06/07	0.50	

BE IT FURTHER RESOLVED that the Clerk of this Board be and is hereby directed to
 certify a copy of this Resolution to the County Auditor of Trumbull County.

Moved by Bonekovic, Seconded by Necastro
 Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

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Nays: None
Motion Carried

#25-01-20

RESOLUTION - EASTGATE ARC

7. It is recommended that the Brookfield Board of Education approves the following resolution regarding the Eastgate ARC grant for the community training and learning center equipment project:

WHEREAS, the Brookfield Local School District (the "District") desires to apply for Appalachian Regional Commission funding ("ARC"); and

WHEREAS, the District wishes to complete a non-construction project names the "Brookfield Regional Community Training & Learning Center Equipment Project"; and

WHEREAS, the total project, as proposed, shall be at an estimated cost of \$799,957; and

WHEREAS, the total amount of ARC funds requested are in the amount of \$250,000; and

WHEREAS, the amount of local and state match contributing to the project shall be I the amount of \$549,957 which will be secured through the Brookfield Local School District funds, specifically local general revenue funds (\$135,699) and a portion of the CTE Equipment Grant (\$414,258) awarded through the Ohio Department of Education & Workforce (ODEW);

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

This Resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Sydlowski, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-21

FISCAL OFFICE FORMS

8. It is recommended that the Brookfield Board of Education approves the following updated fiscal office forms:

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Travel Reimbursement Form
Fundraiser Summary Form
Field Trip Summary Form
Mileage Form

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-22

DONATION

9. It is recommended that the Brookfield Board of Education accepts the following generous donation:

BRT Extrusions, Inc.

\$10K of winter wear for elementary students

Moved by Bonekovic, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-22

DISPOSAL OF INVENTORY

10. It is recommended that the Brookfield Board of Education approves the disposal of eight (8) books from the school library as they are outdated or damaged beyond repair.

Moved by Kurpe, Seconded by Necastro
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

#25-01-23

BUS DRIVER

** ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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11. It is recommended that the Brookfield Board of Education approves a one-year limited contract for the following classified individual effective January 16, 2025, per Board policies, rules, and regulations*:

David Copenhaver

Bus Driver

\$18.87/hour (Step 0)

Moved by Bonekovic, Seconded by Sydlowski
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-24

MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS

12. It is recommended that the Brookfield Board of Education approves the memorandum of understanding between Kent State University and Brookfield High School for high school students to participate/enroll in Kent State's College Credit Plus program for the 2025-2026 academic school year commencing July 1, 2025.

Moved by Sydlowski, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-25

AMEND MOTION

13. It is recommended that the Brookfield Board of Education amends a portion of Motion #24-06-31 from the June 26, 2024, Board meeting to reflect the corrected salaries from Bachelor's to Bachelor's + 150 as indicated:

Allyson Reed

BE/MS Music Teacher

\$45,725.38 (Step 5)

Carmen Furillo

Intervention Specialist

\$37,509.10 (Step 0)

Moved by Kurpe, Seconded by Sydlowski
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-26

SPECIAL EDUCATION MODEL POLICIES & PROCEDURES RESOLUTION

14. It is recommended that the Brookfield Board of Education adopts the following resolution regarding special education model policies and procedures:

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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WHEREAS, the Brookfield Board of Education is required – in accordance with Federal and State law (i.e., the Individuals with Disabilities Education Improvement Act, “IDEA”, 34 C.F.R. 300.201, Ohio Revised Code 3323.08, and Ohio Administrative Code 3301-51-01) – to adopt and implement written policies and procedures approved by the Ohio Department of Education and Workforce (DEW); and

WHEREAS, in December 2024, the DEW released updated Special Education Model Policies and Procedures (“Model Policies”) that an educational agency can adopt to meet the preceding legal requirement;

NOW, THEREFORE, BE IT RESOLVED, the Brookfield Board of Education hereby adopts the DEW’s Model Policies, and agrees to use the written policies and procedures in accordance with the IDEA and the Ohio Operating Standards for Ohio Educational Agencies Serving Children with Disabilities (hereafter referred to as the “Operating Standards”); and

BE IT FURTHER RESOLVED, the Brookfield Board of Education agrees to use the required special education forms that are located on the DEW’s website; and

BE IT FURTHER RESOLVED, the Board acknowledges that the Model Policies, while comprehensive, do not include every requirement set forth in the IDEA, the regulations implementing IDEA, the Operating Standards, the Ohio Revised Code (ORC) and/or the Ohio Administrative Code (OAC); and the Board recognizes its obligation to follow these laws, regardless of whether their provisions are restated in the Model Policies; and

BE IT RESOLVED, the Board authorizes the Superintendent to notify the DEW of the Board’s adoption of the Model Policies through the DEW’s Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.

Moved by Bonekovic, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-27

NEW POLICIES – SECOND READ

15. It is recommended that the Brookfield Board of Education approves the following new policies:

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0165 – Board Meetings
0166 – Agendas
7540.09 – Artificial Intelligence (AI)

Moved by Bonekovic, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-28

REVISED POLICIES – SECOND READ

16. It is recommended that the Brookfield Board of Education approves the following revised policies:

0100 – Definitions
0142.1 – Oath
0151 – Organizational Meeting
0152 – Officers
0164 – Notice of Meetings
0167.2 – Executive Session
0167.7 – Use of Personal Communication Devices
1130/3113/4113 – Conflict of Interest
2265 – Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4121 – Criminal History Record Check
5131 – Student Transfers
5136 – Personal Communication Devices
5136.01 – Electronic Equipment
5200 – Attendance
5500 – Student Conduct
5780 – Student/Parent Rights
6110 – Grant Funds
6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds
6220 – Budget Preparation
6320 – Purchasing and Bidding
6325 – Procurement – Federal Grants/Funds
6460 – Vendor Relations
6550 – Travel Payment and Reimbursement/Relocation Costs

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7310 – Disposition of Surplus Property
7450 – Property Inventory
7530.01 – Cellular Telephone Allowance V1
7530.02 – Staff Use of Personal Communication Devices
7540.03 – Student Technology Acceptable Use and Safety
7540.04 – Staff Technology Acceptable Use and Safety
8310 – Public Records
9160 – Public Attendance at School Events

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-29

RESCIND POLICIES – SECOND READ

17. It is recommended that the Brookfield Board of Education approves the following policies and administration guideline to be rescinded:

0155.2 – Special Committees
0155.3 – Board Member Liaison and Representative Work
0155.4 – Liaisons and Board Representatives
0165.1 – Regular Meetings
0165.2 – Special Meetings
0173 – Board Officers
6320.01 – Prevailing Wage Coordinator
7530.01 – Cellular Telephone Allowance V2
AG5136 – Personal Communication Devices

Moved by Bonekovic, Seconded by Necastro
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

BOARD OF EDUCATION RECOMMENDATIONS

#25-01-30

RESOLUTION – USDA RUS AUTHORIZATIONS

18. The Brookfield Board of Education agrees to adopt a resolution to provide the following authorizations in regard to the U.S. Department of Agriculture (USDA) Rural Utilities

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Service (RUS) telecommunications reports through their Reporting and Compliance System:

Toby Gibson, Superintendent – providing signatures, authorizing certifications, entering/updating applications, submitting applications for consideration, and assigning access to new users

Jordan Weber, Treasurer – assigning access to new users and entering/updating applications

Moved by Bonekovic, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#25-01-31

XII. Adjourn Board Meeting. Time: 6:21 p.m.

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

The next regular meeting of the Board will be held in the Board office on Wednesday, February 19, 2025, in the George Economides Meeting Room at 6:00 p.m. with the work session at 5:30 p.m.

TG/dd
Enclosures
dd/word/board mtgs 2025 Jan Mtg

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